

## Activity: External Administrative Costs

### Activity Summary

Subactivity	2003 Enacted	2004 Estimate	FY 2005			Change From 2004 (+/-)
			Uncontr/ Related Changes	Program Changes (+/-)	Budget Request	
Employee Compensation Payments	17,632	18,302	+2,306	0	20,608	+2,306
Unemployment Compensation Payments	11,607	11,587	+651	0	12,238	+651
External ADP Charges	4,060	4,016	-776	0	3,240	-776
Printing	600	593	0	0	593	0
Telecommunications	9,802	9,695	0	0	9,695	0
Postage	4,883	4,829	0	0	4,829	0
GSA Space Rental	43,516	45,032	+9,024	-450	53,606	+8,574
Drug-Free Workplace	314	310	0	0	310	0
Departmental Program Charges	15,118	18,587	+1,975	0	20,562	+1,975
<b>Total Requirements</b>	<b>107,532</b>	<b>112,951</b>	<b>+13,180</b>	<b>-450</b>	<b>125,681</b>	<b>+12,730</b>

### Authorization

16 U.S.C. 1	The National Park Service Organic Act
5 U.S.C. 8509	Omnibus Reconciliation Act of 1980 (Federal Employees Compensation Account)

### Overview

The **External Administrative Costs** activity includes funding support necessary to provide and maintain services that represent key administrative support functions whose costs are largely determined by organizations outside the National Park Service and whose funding requirements are therefore less flexible. The requirements for these services are mandated in accordance with applicable laws. To promote the efficient performance of the National Park Service, these costs are most effectively managed on a centralized basis.

The categories funded from this activity enhance and support all activities and programs of the National Park Service and therefore support all performance goals identified in this document. However, there are no specific measures in the DOI Strategic Plan that directly apply to these programs.

### Program Performance

#### Employee Compensation Payments

**FY 2004 Estimate: \$ 18.302 million**

Funding allows for financial compensation to National Park Service employees in the event of a job-related injury. The National Park Service makes payments to the Employees' Compensation Fund at the Employment Standards Administration within the Department of Labor to cover the cost of compensation claims awarded to Service employees during the previous fiscal year. The increase reflects the adjusted estimate for 2005.

**Proposed FY 2005: \$20.608 million**

**Change: + 2.306 million**

**Unemployment Compensation Payments****FY 2004 Estimate: \$11.587 million**

Funding provides unemployment compensation to qualifying former personnel as prescribed under the Omnibus Reconciliation Act of 1980, which requires that all unemployment benefits paid to former Federal employees, based on Federal service performed after December 31, 1980, be reimbursed to the Federal Employees' Compensation account of the unemployment trust fund by each Federal agency. The Department has distributed the total cost among affected bureaus on the basis of total separations; at this time, billing information is not available at the bureau level. The level of separations for the National Park Service is the highest of the Department because of the large number of seasonal staff. The FY 2005 request includes an increase that reflects the estimated NPS share of unemployment compensation payments.

**Proposed FY 2005 \$12.238 million****Change: + 0.651 million****External ADP Charges****FY 2004 Request: \$ 4.016 million**

Funding provides for charges billed to the NPS to operate Servicewide ADP systems including portions of the Federal Financial System (FFS), the Property System, and the DOI Acquisition System: Interior Department Electronic Acquisition System (IDEAS). Another major ADP component is the NPS Website, ParkNet. The FY 2005 proposal is adjusted by a transfer of FFS funds (\$776,000) from External Administrative Costs (EAC) to the Park Management budget activity to correct an error made in FY 2004. Funds shifted in FY 2004 to the Working Capital Fund within the Departmental Program Charges component should have come from the External ADP Charges component rather than the general Park Management funding from which they were erroneously taken. This adjustment corrects that error by shifting an equal amount of funding back into Park Management.

**Proposed FY 2005: \$ 3.240 million**

Transfer: -0.776 million

**Change: -0.776 million****Printing****FY 2004 Request: \$ 0.593 million**

Funding covers the cost of printing associated with the Government Printing Office (GPO) and the Departmental printing plant. FY 2005 funding needs are unchanged from FY 2004.

**Proposed FY 2005: \$ 0.593 million****Change: No Change****Telecommunications****FY 2004 Request: \$ 9.695 million**

Funding provides Servicewide data network service, Internet service, and telephone service through the Federal Telecommunication System (FTS) network and commercial telephone costs. The costs of these services are dictated by rates established by GSA and the telecommunications companies. This program supports critical mission related activities in every park and is vital in ensuring the NPS maintains the ability to effectively communicate with external partners and over 250 million annual "visits" on the NPS Website. FY 2005 base funding needs are unchanged from FY 2004.

**Proposed FY 2005: \$ 9.695 million****Change: No Change****Postage****FY 2004 Request: \$ 4.829 million**

Funding provides Servicewide postage needs. Postage metering is managed through a central contract that provides services nationwide. FY 2005 funding needs are unchanged from FY 2004.

**Proposed FY 2005: \$ 4.829 million****Change: No Change**

**GSA Space Rental****FY 2004 Request: \$ 45.032 million**

Funds provide the office space and related services leased through the General Services Administration (GSA) by National Park Service park units and administration. In addition to general office space, leases include storage, food service, conference, training, and light industrial facilities and parking space where necessary. Rental space includes Federally-owned buildings operated by the GSA and buildings owned in the private sector which the GSA leases and makes available for public use. The standard level user charges paid by the Service are determined by the GSA and billed on a quarterly basis. The adjustment for 2005 reflects changes in rates as estimated by GSA. Proposed changes include: \$651,000 in rate changes as estimated by GSA, \$7,546,000 in never previously budgeted forced move charges, including the Alaska and Mid-west Regional Office relocations, and a \$514,000 transfer to GSA Space from the Park Support subactivity (Management and Administration) within the ONPS Park Management activity to more accurately reflect the use of the funding as space rental for Pacific West Regional Office's Central Office Streamlining. In addition, there is a proposed savings of \$450,000 resulting from Central Office Streamlining in the Pacific West Regional Office.

**Proposed FY 2005: \$53.606 million**

Transfer: +0.514 million

Other changes: +8.510 million

**Change (Net): + 8.574 million****Drug-Free Workplace****FY 2004 Request: \$ 0.310 million**

Funds are the Park Service share of the costs of the Department's Drug Free Workplace program to foster a drug-free workplace. FY 2005 funding needs are unchanged from FY 2004.

**Proposed FY 2005: \$ 0.310 million****Change: No Change****Departmental Program Charges****FY 2004 Request: \$18.587 million**

Funding provides the Park Service contribution to the costs of Departmentwide programs and activities, conducted on behalf of its bureaus, such as the Departmental invasive species program, news services, information technology planning and security, competitive sourcing oversight, the Watch Office, the DOI Museum, the mail room, library, the Federal Information Centers, and spectrum management. This includes costs associated with the support of the Federal Personnel/Payroll System (FPPS), the Interior Department Electronic Acquisition System (IDEAS), and portions of the Federal Financial System (FFS). These charges do not include any costs for the DOI E-Government Quicksilver Projects, the annual financial audit, and the Enterprise Service Network requested in ONPS/Park Management activity/Park Support subactivity, or the DOI Appraisal Office, shown under the NPS Land Acquisition appropriation/Federal Land Acquisition Administration budget activity. The proposed FY 2005 change is to cover anticipated billing increases.

**Proposed FY 2005: \$20.562 million****Change: + 1.975 million**